

# Condition Based Maintenance (CBM) Network

## Guide to Technical Presenters

We would like to thank you for agreeing to present at the forthcoming CBM Network meeting. The meetings are informal, attended by approximately 20-30 technically proficient personnel from oil companies, service companies, contractors and academic institutions.

**(Please note that sales and marketing presentations/content are not appropriate in this forum).**

### Meeting Format

The meeting consists of a series of technical presentations together with open discussion periods. The purpose of each meeting is to address any or all of the network objectives:

- Increase production
- Reduce long-term OPEX
- Optimise maintenance costs
- Measure & improve CBM techniques and practices
- Increase awareness and understanding of CBM and its business value throughout the industry
- Identify and report best practice
- Ensure optimum HS& E protection

The minutes of the meeting and a copy of all presentations are distributed to the CBM Network members and will be uploaded to the secure members' area of the CBM Network website following the meeting. To ensure that your presentation material is widely accessible to the industry and to those who may support the industry, we ask that the following guidelines are observed:

### Presentations

The presentation should be informative including case history examples with real values for comparable parameters such as mean time to failure. Suggested themes include the following however this list is by no means exhaustive:

- Planning & Scheduling
- HVAC
- Measure & Improve CBM Techniques & Practices
- By equipment/system type
- Top 10 'Bad Actors'

If at all possible, we ask you to email a copy of your presentation to the network manager [annie.hairsine@otmnet.com](mailto:annie.hairsine@otmnet.com) 2 days **before** the meeting.

Presentations are usually in PowerPoint format, but other arrangements can be made if requested (i.e. overhead projection of acetate slides, 35 mm slides, video cassette, etc). Please give us 2-3 weeks for special requests.

We usually allocate 35 minutes for each presentation which includes question time, however, we will confirm this nearer the meeting date.

Presenters may wish to bring hard copies of their presentation material to the meeting, for attendee reference on the day. In addition to project information these should include company representative contact details for future reference.

If you have any questions, please contact the Network Manager ([annie.hairsine@otmnet.com](mailto:annie.hairsine@otmnet.com), +44 (0)1483 598 000).